



City of Adrian

2023 Christmas Event/Parade
Packet



CITY OF ADRIAN

P.O. BOX 265
ADRIAN, GEORGIA 31002

PHONE (478) 668-3376

FAX (478) 668-4724

Jennifer Roberts, Deputy Clerk

304 W. Main St.

Adrian, GA 31002

To Whom It May Concern,

We are now planning on our Christmas Parade/Event for the City of Adrian that will be on Saturday, December 2, 2023, beginning at 2. We plan to have a large variety of vendors and activities, including pictures with Santa! The parade will begin at 6.

We look forward to creating a memorable event for the citizens of Adrian as well as surrounding counties.

In order to do this, we rely on the support of generous individuals and businesses. We would be most grateful if you would consider providing a **\$100 sponsorship** for this event. All money raised will go to our Recreation Department. Your name or business name will be printed on the back of our Christmas 2023 t-shirt and you will receive one for free.

If you decide to become a sponsor, you can submit your sponsorship form in person at 304 W. Main St. in Adrian, through email at adriandeputyclerk@gmail.com or through the mail at P.O. Box 265, Adrian GA. We accept cash, check, money order or debit/credit card. There is also an option to pay online at cityofadrian.org (Click on payments, then the Recreation tab – you will then enter your payment amount and type Sponsorship under the Receipt Note).

Please contact me at 478-668-3376 if you have any questions or need anything. Thank you so much for your kind consideration and we hope to hear from you soon.

Sincerely,

Jennifer Roberts

Deputy Clerk

City of Adrian / Christmas Committee

CITY OF ADRIAN
CHRISTMAS CELEBRATION
T- SHIRT SPONSORSHIP FORM
(DUE BY DECEMBER 1ST)



NAME: _____

PHONE #: _____

NAME OR BUSINESS NAME TO APPEAR ON BACK OF T-SHIRT:

SPONSORSHIP FEE: \$100

PYMT METHOD: CASH CHECK MONEY ORDER DEBIT/CREDIT CARD

** There is also an option to pay online at cityofadrian.org (Click on payments, then the Recreation tab – you will then enter your payment amount and type Sponsorship under the Receipt Note). **

DATE: _____ SIZE OF ONE FREE TSHIRT: _____

(IF ORDERING MORE SHIRTS, MUST BE DONE ON A SEPARATE T-SHIRT ORDER FORM)

CITY OF ADRIAN

P.O. BOX 265
ADRIAN, GEORGIA 31002

PHONE (478) 668-3376

FAX (478) 668-4724

To Whom It May Concern,

We are now planning on our Christmas Parade/Event for the City of Adrian that will be on Saturday, December 2, 2023, beginning at 2. We plan to have a large variety of vendors and activities, including pictures with Santa! The parade will begin at 6.

We look forward to creating a memorable event for the citizens of Adrian as well as surrounding counties.

We would be overjoyed if you would consider joining us as a vendor at this event.

If you decide to become a vendor, you can submit your vendor application and \$50 fee in person at 304 W. Main St. in Adrian, through email at adriandeputyclerk@gmail.com or through the mail at P.O. Box 265, Adrian GA. We accept cash, check, money order or debit/credit card. There is also an option to pay online at cityofadrian.org (Click on payments, then the Recreation tab – you will then enter your payment amount and type Vendor Fee under the Receipt Note).

Please contact me through email or at 478-668-3376 if you have any questions or need anything. We hope to hear from you soon!

Sincerely,

Jennifer Roberts

Deputy Clerk

City of Adrian / Christmas Committee

City of Adrian Christmas Celebration

Vendor Application

(\$50 nonrefundable application fee)

Date: Saturday, December 2nd, 2023

Place: Nora Blvd.

Organization: _____

Name of Entry: _____

Contact Person: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____ Email: _____

Please give a brief description of your booth: _____

***** Vendor setup starts at 1:00 pm on Saturday, December 2nd, 2023 on Nora Blvd. The event will start at 2, the parade lineup will be at 5 and the parade will begin at 6) *****

***** Please do not start setting up any earlier than 1:00 unless you have made special arrangements with us. *****

I, the undersigned, agree that the following will not be held responsible for any personal injury or property damage suffered in connection to the parade/ event at the city park: City of Adrian, Emanuel County, Johnson County, any agent, employee, or volunteer. I agree to release and hold harmless such parties from any claims for injury or damage.

**** IF YOU NEED ELECTRICITY, YOU MUST PROVIDE A GENERATOR. ****

Signature: _____ Date: _____

Return Applications by mail to: City Hall / Christmas Committee P.O. Box 265 Adrian, GA 31002
or by email: adriandeputyclerk@gmail.com (We accept cash, check, money order AND debit/credit cards)

Contacts: Jennifer Roberts (Deputy Clerk): 478-668-3376}, Suzanne Hutchinson (Council Member): 478-484-4227, ** Michelle Love (Council Member): 478-595-5805}

City of Adrian

2023 PARADE FLOAT APPLICATION FORM

(Free to participate)

Name of Organization or Person: _____

Description of Float: _____

Contact Person: _____ Phone #: _____

Address: _____

City, State, ZIP _____

Contact Email: _____

**** Due by November 28, 2023 PLEASE****

FLOAT & PARADE GUIDELINES

- Floats should travel slowly; however, do not stop during the parade unless directed to do so.
- Only leave two car lengths between entries. THIS IS IMPERATIVE TO GETTING THE PARADE COMPLETED IN TIME!!
- As children of all ages know, there is **ONLY ONE SANTA** and he will have his own float. Santa has requested that there be no other Santa's.
- **Wrapped candy may only be handed out by adult walkers and cannot be thrown from floats.** We want everyone watching the parade to be safe!
- ALL participants with your float, whether walking or riding, must sign waivers. Feel free to make additional waiver forms. Submit your waiver(s) at check-in prior to the start of the parade.
- Keep and share this information with all of the people participating with your float.
- **Float Line Up** starts at N. Hall St. by the old school and goes down College St.
- Begins at 5p.m. – Parade begins at 6.

CITY OF ADRIAN

P.O. BOX 265
ADRIAN, GEORGIA 31002

PHONE (478) 668-3376

FAX (478) 668-4724

2023 CHRISTMAS PARADE WAIVER FORM TO BE SIGNED BY ALL PARTICIPANTS

(INCLUDING PEOPLE RIDING ON THE FLOAT)

Business/Organization Name _____

Name of Float _____

I knowingly and at my own risk and in consideration of my acceptance as a participant; hereby forever waive and release any and all claims for injuries or illness that I may incur as a direct or indirect result of my participation in the "Christmas Parade," against The City of Adrian, Adrian Christmas Committee and any sponsor or any other group or individual sustaining or associated with this Parade. I acknowledge that I have read, understand, and accept my responsibility and liability for my or that of my child's safety and health during the Parade. Photographs taken at the parade and during parade activities may be used on the website.

Signature of Participant (Child's name & Parent or Guardian signature if under 18 years of age)

Signature of Participant (Child's name & Parent or Guardian signature if under 18 years of age)

Signature of Participant (Child's name & Parent or Guardian signature if under 18 years of age)

Signature of Participant (Child's name & Parent or Guardian signature if under 18 years of age)

Signature of Participant (Child's name & Parent or Guardian signature if under 18 years of age)

Signature of Participant (Child's name & Parent or Guardian signature if under 18 years of age)

Signature of Participant (Child's name & Parent or Guardian signature if under 18 years of age)

CITY OF ADRIAN
CHRISTMAS T-SHIRT ORDER FORM
(PRE-ORDERS DUE BY NOVEMBER 15TH)



SIZE	PRICE		QUANTITY		TOTAL
Adult Small	<u>\$20</u>	x	_____	=	\$_____
Adult Medium	<u>\$20</u>	x	_____	=	\$_____
Adult Large	<u>\$20</u>	x	_____	=	\$_____
Adult XL	<u>\$20</u>	x	_____	=	\$_____
Adult XXL	<u>\$23</u>	x	_____	=	\$_____
Adult XXXL	<u>\$23</u>	x	_____	=	\$_____

ORDER TOTAL : \$_____

CASH CHECK MONEY ORDER DEBIT/CREDIT CARD

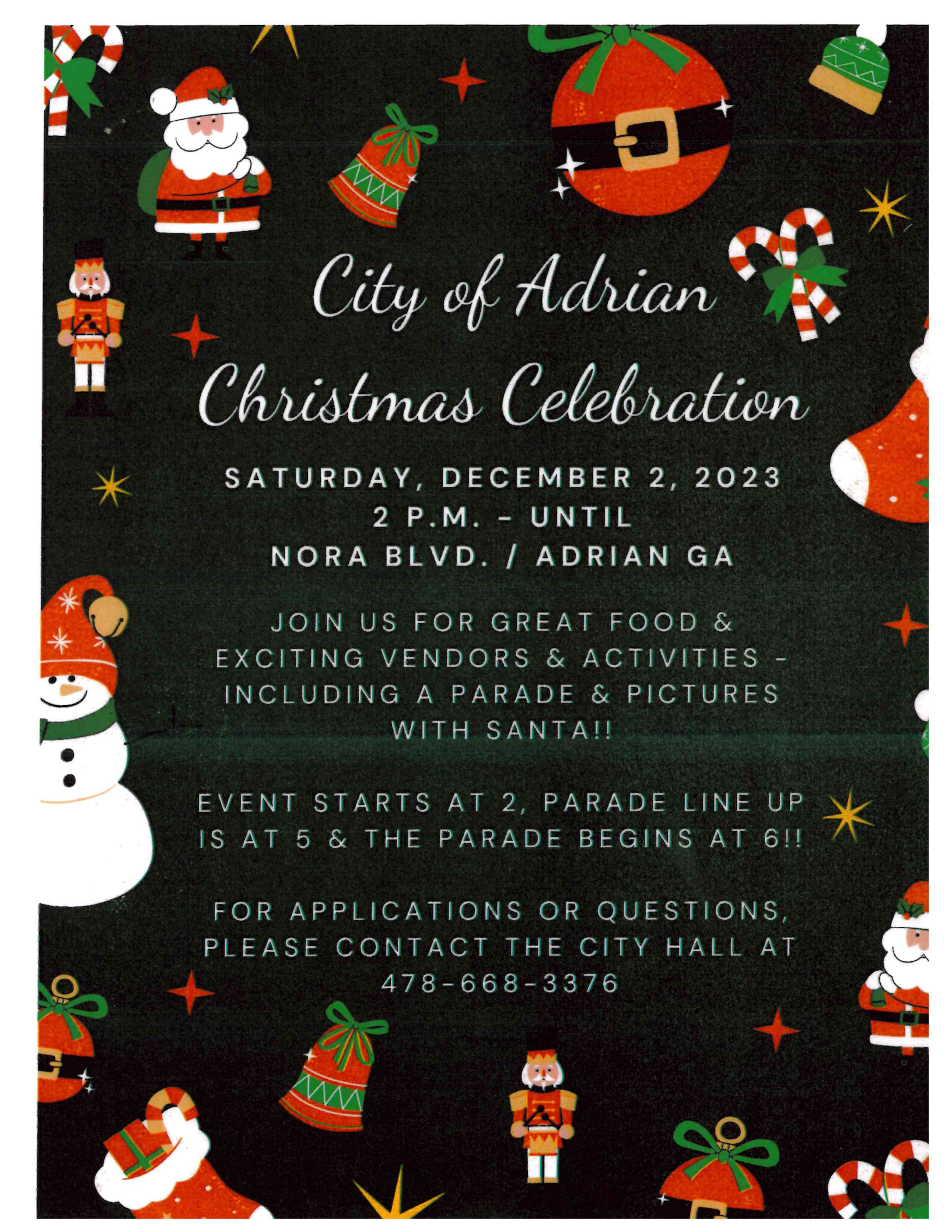
**** There is also an option to pay online at cityofadrian.org (Click on payments, then the Recreation tab – you will then enter your payment amount and type Sponsorship under the Receipt Note). ****

CONTACT NAME: _____

PHONE #: _____

(If you are also a sponsor, claim your free t-shirt separately on the sponsorship form)

**** We will have a limited amount of t-shirts for sale on the day of the event. Try to snag one on pre-order if possible! ☺ ****



City of Adrian
Christmas Celebration

SATURDAY, DECEMBER 2, 2023
2 P.M. - UNTIL
NORA BLVD. / ADRIAN GA

JOIN US FOR GREAT FOOD &
EXCITING VENDORS & ACTIVITIES -
INCLUDING A PARADE & PICTURES
WITH SANTA!!

EVENT STARTS AT 2, PARADE LINE UP
IS AT 5 & THE PARADE BEGINS AT 6!!

FOR APPLICATIONS OR QUESTIONS,
PLEASE CONTACT THE CITY HALL AT
478-668-3376