

# DRAFT

## MINUTES

### ADRIAN MAYOR & COUNCIL MEETING

TUESDAY, JUNE 4th, 2024 AT 6:00PM

ADRIAN ANNEX, 107 NORA BLVD., ADRIAN, GA 31002

**I. Call Meeting to Order:** At 6 p.m., **Mayor Wynola Smith** called the meeting to order.

**II. Invocation and Pledge of Allegiance:** Invocation by **CM Suzanne Hutchinson**.

**III. Adoption of Agenda:** **CM Michelle Love** made a motion to adopt the agenda. Seconded by **CM Suzanne Hutchinson**. All in favor.

**IV. Announcements:** None

**V. Adoption of Minutes:** **CM Robert Fountain** made a motion to adopt the minutes from the May 7<sup>th</sup>, 2024 Council meeting. Seconded by **CM Orweco Hutchinson**. All in favor.

**VI. Unfinished Business:**

**a. City Hall Sign:** **CM Suzanne Hutchinson** and **City Clerk Jennifer Roberts** will draft a letter for businesses with all of the details for advertising on the sign at City Hall to be reviewed by the Council and voted on at the July Council meeting.

**b. Food Bank Account:** **Mayor Wynola Smith** opened an account at Citizens bank for the Food Bank. Patti Loring from Golden Harvest has a letter from the mayor approving her to be put on the account also as the second signature that she stated she will take to the bank soon.

**c. Emanuel County Commissioner Run Off. John Moore and Chandra Hooks:** The run off will be on June 18<sup>th</sup>. **Mayor Wynola Smith** encouraged everyone to vote.

**d. July 4th Update:** **CM Suzanne Hutchinson** gave an update. She stated that there are currently 12 paid sponsors and 8 paid vendors with more to come. A picture of the City's July 4<sup>th</sup> t-shirt was passed around. They have to be ordered by the June 12<sup>th</sup>. **CM Michelle Love** gave

# DRAFT

an update on the car show. Set up will be at 2 p.m. and the car show will be from 3 – 5. The cost will be \$25 per entry and \$20 for Veterans. Danton Morris stated that the fireworks have been bought. The fire department plans to do a dunking booth at the July 4<sup>th</sup> event to raise money for the fire department. He and **CM Suzanne Hutchinson** discussed blocking off Railroad st. for that day. It has been approved by DOT.

**e. Trash Pickup Exception Form:** **Mayor Wynola Smith** stated that per the City's contract with Evans Disposal Service, Evans will aid the elderly and disabled with their trash cans. The City will have a list with anyone who needs assistance that will be given to Evans.

**f. Reconciliations Update:** **Mayor Wynola Smith** stated that Southern Software is almost done with the November and December 2023 reconciliations.

## **VII. New Business:**

**a. Franklin Memorial Library:** Wendy Ward, the manager of Franklin Memorial Library, spoke about their summer reading program. They have asked to use the Community Center on Mondays from 3 – 4 p.m. to do a craft and give out prizes for the reading program. The library also asked to put a dropbox at City Hall for people to use to return the books that they have checked out.

**b. Dumpsters:** Before discussing the dumpsters, **Mayor Wynola Smith** introduced the City's new attorney, Rizza O'Connor to the public.

Mayor Wynola Smith stated that there are two roll off dumpsters from Evans set up at the old City Hall. One is for limbs only and the other is for household items. She stated that tires are not allowed to be put in either of the trash cans.

**c. Terica Dunn---Home Health Information:** Terica Dunn spoke about her business, Quality Care Home Care Agency that she started in 2021. She accepts insurance, private pay and offers Veteran Assistance. She provides basic home health care and also offers light housekeeping and will run small errands.

# DRAFT

**d. Payroll Audit: Mayor Wynola Smith** stated that this year's payroll audit has been done.

**e. Food Boxes—Non Perishables: CM Michelle love** stated that the summer food program would begin on June 22<sup>nd</sup>. There will be enough for about 96 households with children. A household will receive one box per child with a max of 3 boxes. Pickup will be in the a.m. at the Community Center. She stated that volunteers are needed.

**VIII. Executive Session – Personnel:** At 6:27 p.m., **CM Orweco Hutchinson** made a motion to go into executive session. Seconded by **CM Michelle Love**. All in favor.

At 6:30 p.m., **CM Suzanne Hutchinson** made a motion to exit executive session and go back into regular session. Seconded by **CM Michelle Love**. All in favor.

Once back in regular session, **CM Michelle Love** made a motion to change **Jessica Kersey** from temporary employment and to hire her as prn. Seconded by **CM Orweco Hutchinson**. All in favor.

## **IX. Reports:**

### **(1) Department Head Reports**

**(A) Fire Department – Chief Justin Johnson** was not in attendance. Danton Morris did not have anything to report. He spoke about the fireworks and the dunking booth for the July 4<sup>th</sup> event earlier in the meeting.

**(B) Street Water Department:** Danton Morris questioned the water that was coming from the Jet. **Mayor Wynola Smith** stated that the Jet currently has a leak and that Johnny Weathersbee has spoken with the manager about how to handle the situation.

**(C) Police Department – Chief Strickland** was not in attendance. **Major Michael Milton** gave the police department's stats for the month of May. He stated that it was a very busy month.

**(D) Safety Department: CM Suzanne Hutchinson** stated that she and **CM Michelle Love** will be attending a safety class from 8:30 a.m. – 4:30 a.m. on July 11<sup>th</sup>, 2024. She also stated that the deadline for the safety grant has been changed to September 1<sup>st</sup>.

# DRAFT

**(E) Recreation Department: CM Michelle Love** stated that she would like for the City to do a Back to School Bash at the park for the kids. The tentative date is July 27<sup>th</sup> and it will be from 10 a.m. – 1 p.m. – there will be free hotdogs, chips and drinks.

## **(2) Council Members**

**(A) Suzanne Hutchinson:** Nothing to report.

**(B) Michelle Love: CM Michelle Love** stated that her daughter had recently been attacked by a dog and that the response and care from the Adrian Police Department as well as Emanuel and Johnson County deputies was amazing. She thanked them for all that they do and reminded everyone the importance of enforcing leash laws.

**(C) Orweco Hutchinson:** Nothing to report.

**(D) Robert Fountain Jr.: CM Robert Fountain** discussed it being summer and with the kids out of school, it is important for them to have fun and the adults need to be extra aware. Bicycles need to stop at the stop signs. He also apologized for being absent at the May 7<sup>th</sup> Council meeting due to having the flu.

**(3) Mayor – Wynola Smith: Mayor Wynola Smith** stated that she spoke with the manager of the Swainsboro Housing Authority about their trash and emailed them a copy of the Trash Ordinance and letter to give to all of their residents. The Mayor gave copies of all of the RFP's that the City has received to go through and review by the next Council meeting.

**X. Adjournment:** At 6:50 p.m., **CM Orweco Hutchinson** made a motion to adjourn the meeting. Seconded by **CM Michelle Love**. All in favor.