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**MEETING MINUTES
ADRIAN MAYOR & COUNCIL MEETING
TUESDAY, SEPTEMBER 3, 2024 AT 6:00PM
ADRIAN ANNEX, 107 NORA BLVD., ADRIAN, GA 31002**

- I. **Call Meeting to Order:** At 6:00 p.m., Mayor Wynola Smith called the meeting to order.
- II. **Invocation and Pledge of Allegiance:** Invocation CM Suzanne Hutchinson
- III. **Adoption of Agenda:** CM Suzanne Hutchinson made a motion to amend the agenda to add the topic of a CPR class. CM Michelle Love seconded the motion. All in were in favor.
CM Michelle Love made a motion to adopt the agenda with the amendment of the CPR class topic. CM Robert Fountain seconded the motion. All were in favor.
- IV. **Announcements:** None
- V. **Adoption of Minutes:** CM Michelle Love made a motion to adopt the minutes. CM Orweco Hutchinson seconded the motion. All were in favor
- VI. **Unfinished Business:**
 - a. **Qualifying Update** – Mayor Wynola Smith read the qualifying candidates and posts aloud.

GENERAL ELECTION

POST 1

Gary Green

Michelle Love

POST 4

William Richardson

Orweco Hutchinson

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POST 5

John Morrison

Suzanne Hutchinson

SPECIAL ELECTION

POST 3

Sandra Wheeler-Vawter

Patricia Beck

- b. **Budget Update – Mayor Wynola Smith stated that the the notice of the budget hearing would be in this week’s and next week’s paper. The hearing will be held on September 17th, 2024 at 11 a.m. at the Community Center Annex.**
- c. **Charger – CM Michelle Hutchinson made a motion to sell the police charger for \$3000.00, CM Robert Fountain seconded the motion. All were in favor.**
- d. **Law Enforcement Update – Mayor Wynola Smith stated that on August 30th, 2024, Michael Milton officially became the full time interim Chief.**
- e. **Lead Line Update – Mayor Wynola Smith stated that the RFP has been published. Work will start within the next couple of weeks.**
- f. **Reconciliations Update – Mayor Wynola Smith stated that Deputy Clerk Amber Foskey has been working very hard and making progress on the reconciliations.**
- g. **Brownfield Assessment Grant Phase I Update – Mayor Wynola Smith stated that CHA and Keith Ziobron would be coming to Adrian in the next few weeks to begin working.**
- h. **Audit Update – Mayor Wynola Smith stated that Adrian’s CPA had recently supplied a list of items needed for the 2023 audit and that everything will be done in time to be in compliance.**

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- i. **Waymakers Event – Mayor Wynola Smith stated that the Waymaker’s group would be hosting a kid’s day on Saturday, September 7th from 1 – 5 p.m. on the ballfield in Adrian.**
- j. **Trash Ordinance Enforcement – Mayor Wynola Smith stated that the Trash Ordinance that went into effect on May 1st would now start to be enforced.**

VII. New Business:

- a. **Xmas cards for the Troops – City Clerk Jennifer Roberts stated that it is now time to start our Christmas Cards for the Troops project. Blank Christmas Cards are available at City Hall to be filled out. The City will have them mailed to the organization by Thanksgiving. Last year Adrian sent out over 700 cards and this year would like to do over 1,000. You can also bring your own cards. No glitter or foil and no envelopes are needed.**
- b. **Georgia Reads Day – Mayor Wynola Smith read the Georgia Reads Day Proclamation. September 30th, 2024 will be the official City of Adrian’s Georgia Reads Day. It is about bringing literacy and bringing awareness to reading and community partnerships.**
- c. **Election Update – Mayor Wynola Smith stated that early voting will be from October 15th, 2024 to November 1st, 2024 including the two Saturdays. It will be from 9 a.m. to 5 p.m. at the City Hall.**
- d. **Resolution / Ethics – Mayor Wynola Smith read the GMA Ethics Resolution and it was signed by the Mayor and Council.**

Mayor Wynola Smith introduced Ryan Ricks who she had temporarily hired as a part time officer for the Adrian Police Department.

- VIII. Executive Session – Personnel – At 6:17, CM Orweco Hutchinson made a motion to go into Executive session. CM Robert Fountain seconded the motion. Council Members Suzanne Hutchinson, and Orweco Hutchinson also voted in favor. CM Michelle had stepped out at 6:09 p.m. for a few minutes.**

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At 6:53 p.m., CM Suzanne Hutchinson made a motion to exit Executive session and go back into regular session. CM Orweco Hutchinson seconded the motion. All were in favor.

CM Hutchinson made a motion to hire Ryan Ricks as a part time police officer for the Adrian Police Department. CM Robert Fountain seconded the motion. All were in favor.

CM Robert Fountain made a motion to pay Officer Ryan Ricks \$15.50 per hour. CM Michelle Love seconded the motion. All were in favor.

IX. Reports:

(1) Department Head Reports

(A) Fire Department – Danton Morris handed out a report for the August calls. He stated that they were up to a total of 100 calls for the year. He mentioned that Courtney Terwilliger would be hosting a 1st Responders Banquet in September. He will let us know the date when he finds out.

(B) Street Water Department – Mayor Wynola Smith stated that the City's only full time employee has been out sick for 3 weeks and as soon as he returns, the street department would get caught up on grass cutting, etc.

(C) Police Department – Chief Michael Milton gave a report for August. He stated that he has been busy transitioning into the Chief position and is working with the DOT on getting the tag readers operational again. He is also working on being able to hook up the equipment to to E-tickets.

(D) Safety Department – CM Suzanne Hutchinson stated that she had been working on the Safety Grant. All that's left to do is go through the lists and order what we can. The Safety Grant is due by September 30th, 2024.

CM Suzanne Hutchinson then shared defensive driving alert packets as well new Osha requirement. She then announced that the City would be hosting a CPR class on September 17th, 2024 at the community center. It is open to everyone. It will be \$10 and the money is due the night of the class. There will be a sign up sheet at City Hall so that we can get a head count. You can come in or call to sign up.

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(E) Recreation Department – CM Michelle Love stated that she will finish painting at the park soon. The paint has come in and as soon as the weather cools down, it will be finished.

(2) Council Members

(A) Suzanne Hutchinson – None

(B) Michelle Love – CM Michelle Love apologized for stepping out of the meeting earlier for a few minutes. Her son is at Navy boot camp and she had received her first phone call from him in 3 weeks.

(C) Orweco Hutchinson – None

(D) Robert Fountain Jr. – None

(3) Mayor – Wynola Smith – Mayor Wynola Smith stated that she had called GIRMA and gotten the claim done for the storm damage done to the Fire and Maintenance departments from the last storm. The City received the check from GIRMA on September 3rd and the damage will be fixed within the next few weeks.

Mayor Wynola Smith stated that regarding the class of license needed to drive the fire trucks, GIRMA confirmed that the class of license to drive fire equipment should be whatever is required by the DMV.

X. Adjournment – at 7:05 p.m., CM Orweco Hutchinson made a motion to adjourn the meeting. CM Robert Fountain seconded the motion. All were in favor.