

# DRAFT

**MINUTES**  
**ADRIAN MAYOR & COUNCIL MEETING**  
**THURSDAY, NOVEMBER 7, 2024 AT 6:00PM**  
**ADRIAN ANNEX, 107 NORA BLVD., ADRIAN, GA 31002**

- I. **Call Meeting to Order:** Mayor Wynola Smith called the meeting to order at 6 p.m.
- II. **Invocation and Pledge of Allegiance:** Invocation was done by CM Suzanne Hutchinson
- III. **Adoption of Agenda:** CM Robert Fountain made a motion to adopt the agenda, Seconded by CM Michelle Love. All in favor.
- IV. **Announcements:** None
- V. **Adoption of Minutes:** CM Suzanne Hutchinson made a motion to adopt all of the minutes from the September and October 2024 meetings. Seconded by CM Orweco Hutchinson. All in favor.
- VI. **Unfinished Business:**
  - a. **Budget Update:** Mayor Wynola Smith stated that the budget is being worked on and is projected to be ready by the December Council meeting.
  - b. **Millage Rate Update:** Mayor Wynola Smith asked the Council to consider increasing the millage rate by 5% at the December meeting.
  - c. **Audit Update:** Mayor Wynola Smith stated that the City's CPA now has everything that he needs to complete the audit and it will be completed soon.
  - d. **Law Enforcement Update:** Mayor Wynola Smith stated that as of November 1<sup>st</sup>, 2024, Officer Ryan Ricks is working full time for the City of Adrian.
- VII. **New Business:**
  - a. **Election Results:** Mayor Wynola Smith announced the Election Results. Post 1 – Gary Green. Post 3 – Patricia Beck. Post 4 – Orweco Hutchinson. Post 5 – John Morrison.
  - b. **Garbage Prices:** Mayor Wynola Smith asked the Council to consider increasing the garbage can prices from \$19.50 to \$23.50 for the first trash can and the second can from \$15.00 to \$17.00.
  - c. **Dumpster Prices:** Mayor Wynola Smith asked the Council to consider increasing the dumpsters that the businesses have, by \$30.00 for each size.

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- d. **Personnel Handbook:** Mayor Wynola Smith suggested to the Council that we amend our Personnel Handbook to include an Employee Time-Off Request form.
  - e. **Christmas Parade:** CM Suzanne Hutchinson stated that the Christmas Parade will take place on December 7<sup>th</sup>, 2024 at 6p.m. and that Santa has been scheduled to come and take pictures with the kids.
  - f. **Fire Service:** Mayor Wynola Smith asked the Council to consider adding a \$2 Fire Protection Service fee to each utility account that would go into an account to be able to help the Fire Department get what they need.
  - g. **Property Tax Lien:** Mayor Wynola Smith stated that the City will begin the process of putting liens on properties with back due taxes.
- VIII. **Executive Session – Personnel & Real Estate:** At 6:07 p.m. CM Suzanne Hutchinson made a motion to go out of regular session and into executive session. Seconded by CM Michelle Love. All in favor.
- At 6:29 p.m. CM Michelle Love made a motion to go out of executive session and back into regular session. Seconded by CM Suzanne Hutchinson. All in favor.
- IX. **Reports:**
- (1) **Department Head Reports**
    - (A) **Fire Department:** Chief Justin Johnson gave a report.
    - (B) **Street Water Department:** Mayor Wynola Smith stated that the maintenance guys have been cutting the grass that they can get to and as the weather dries up they will continue working on removing debris.
    - (C) **Police Department:** Chief Michael Milton gave a report.
    - (D) **Safety Department:** CM Suzanne Hutchinson stated that the Safety Grant had been submitted and approved and that there would be another safety meeting in December.
    - (E) **Recreation Department:** Nothing to report.
  - (2) **Council Members**
    - (A) **Suzanne Hutchinson:** Nothing to report.
    - (B) **Michelle Love:** Nothing to report.
    - (C) **Orweco Hutchinson:** Nothing to report.
    - (D) **Robert Fountain Jr.:** Nothing to report.
  - (3) **Mayor – Wynola Smith:** Mayor Wynola Smith announced that there would be a work session on November 14<sup>th</sup>, 2024 at 4 p.m. regarding the ordinances.
- X. **Adjournment:** at 6:50 p.m. CM Orweco Hutchinson made a motion to adjourn the meeting. Seconded by CM Suzanne Hutchinson. All in favor.